MARLBOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING MINUTES
Elmer Thienes-Mary Hall Elementary School - Library
Wednesday, June 14, 2023
6:00 p.m.

1. **Call to Order and Roll Call:**
   Wes Skorski, BOE Chair, called the meeting to order at 6:01 pm

   BOE Members Present: Wes Skorski, Ruth Kelly, Louise Concodello, Patrick Pabouet, Kerri Barella, Angela Colantonio, Anna Holden, Linda Earley.

   Administration Present: Dr. Holly Hageman, Superintendent - Remote
                              Dan White, Principal
                              Kim Kelley, Assistant Principal

2. **Pledge of Allegiance**

L. Concodello made a motion to move agenda items 7.4, 9.1, 9.2, 9.3 to be discussed immediately after making the motions.

L. Concodello made a motion to move Executive Session 8.1, Superintendent Evaluation and 9.4 Board of Education Self-Evaluation after agenda item #12.

Both motions, seconded by A. Holden. Unanimously approved. MOTIONS CARRIED.

7.4 Superintendent and Administrative Team:
   - Dr. Holly Hageman thanked Dan White, Kim Kelley and all the teachers and staff for a tremendous final week of school. Dr. Holly Hageman congratulated the 6th graders and wished everyone the best.
   - Update on 2023-2024 Meal Prices - Dr. Holly Hageman informed the Board that the State has not sent out its normal meal price guidance yet. Traditionally, prices go up 10 cents a year, therefore MES lunch price could tentatively be at $3.15 for the next school year. Pricing will be pending until board approval at the August meeting or at a Special Meeting to be held in the summer if necessary.

9. **New Business**
   9.1 Discussion and Possible Action Re: Food Service Management Contract: Dr. Holly Hageman stated that she is seeking the approval of the third renewal representing the 4th year of the 5 year contract with Chartwells.

R. Kelly made a motion that the Board approves the Year Three Amendment of the agreement with Chartwells to provide food management services for the 2023-2024 school year, seconded by L. Earley. Unanimously approved. MOTION CARRIED.

9.2 Review June Financial Report: Dr. Holly Hageman reported that MES is running at a projected surplus of $46,460.53. The school made some investments in technology, both hardware and infrastructure, and facility upgrades.

9.3 Staffing Needs 2023-2024: Certified Pre-K Teacher: Dr. Holly Hageman informed the Board that MES is seeking the Board's approval to add an additional full-time teacher for PreK beginning in the 2023-2024 school year. She reported that the PreK population has expanded in number and scope of needs, requiring more staff to implement IEP requirements. Dr. Holly Hageman explained the PreK position was not budgeted in the FY24 budget because when the budget was created, the numbers and needs of students had not fully materialized at that point. The additional staffing and classroom will also allow the district to provide additional seats for peer models who are important to the integrated PreK model. The administrative team has analyzed several grants and believe the estimated salary cost of this position can be covered.. MES also has the 2 % Reserve Fund to leverage if needed.

K. Barella made a motion that the Board approves of adding a 1.0 FTE certified Preschool Teacher to the 2023-2024 staffing roster, seconded by L. Concodello. Unanimously approved. MOTION CARRIED.

3. Celebrations: Kim Kelly presented a slideshow of MES student's end of year activities.

4. Public Comments: None

5. Additions to the Agenda: None

6. Consent Agenda
   6.1   Minutes of 05/25/23 Regular Business meeting
   6.2   Personnel Actions – none;
   6.3   Reports – receive and file the following documents: June monthly enrollment report ;
   6.4   Grants – none;
   6.5   Flexibilities for Implementing the CT Guidelines for Educator Evaluation for
          the 2023-2024 SY

L. Concodello made a motion that the Board approve Consent Agenda items 6.1 – 6.5, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

7. Oral Reports
   7.1 Advisory Groups
   - PTO – K. Kelley stated the PTO made $28,770 through the Fun Run event. Talked about school supplies and Chalk the Walk for the start of the new school year.
   - SAC – No meeting
   - Operations, Wellness & Safety – Dan White reported that a Soft Lockdown procedure (stay put) was executed during the school day to attend to the medical needs of a student. Staff handled the Soft Lockdown very well. The school is still waiting to hear the outcome of the School Safety and Security grant.
   - Board of Finance Liaison – Louise Concodello reported that the BOF will meet tomorrow at 7:00 p.m.
   - AHM – Kerri Barella stated AHM won first place in the Red Sox Impact Award Contest for $10,000. They are also running new Health Matters summer programs.

7.2 Subcommittees
- Policy Committee – Louise Concodello- No meeting this month.

7.2 Chairperson: No Report

10. Public Comments: None

11. Communications
11.1   Staff Vacancy Summary: Submitted

12. Future Meetings & Topics:
- Next policy subcommittee meeting, Thursday, August 24, 2023, 5:30 p.m.
- Next regular business meeting, Thursday, August 24, 2023, 6:00 p.m.

R. Kelly made a motion to go into Executive Session to discuss the Superintendent's Evaluation and the Board's Self-Evaluation, seconded by A. Colantonio. Unanimously approved. MOTION CARRIED.

Entered Executive Session: 6:48PM

8. Unfinished Business
8.1   Executive Session: Personnel – Superintendent's Evaluation - continued

9.4   Executive Session: Board of Education Self-Evaluation

A. Colantonio made a motion to adjourn the Executive Session at 8:08 p.m., seconded by L. Earley. Unanimously approved. MOTION CARRIED.

Exited Executive Session: 8:08PM

13. Adjournment:
R. Kelly made a motion to adjourn the meeting at 8:10 p.m., seconded by K. Barella. Unanimously approved. MOTION CARRIED.

Respectfully Submitted,

Carmela Monte
Board Clerk